

MAHARASHTRA STATE COUNCIL OF EXAMINATION, PUNE
OBJECTIVE QUESTION
PROVISIONAL ANSWER KEY GCC - TBC JULY 2026 EXAM BATCH - 401

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
1	Data stored in RAM is deleted immediately when computer is turned off.	TRUE	FALSE			A
2	Date and time is displayed at _____ of desktop.	Right Bottom	Left Bottom	Top Left	Top Right	A
3	Delete key used to delete selected Items (file, folders, etc.)	TRUE	FALSE			A
4	Deleted files are transferred to _____	Recycle Bin	Dustbin	Softbin	Hardbin	A
5	Desktop Computer is _____ type of Computer.	Micro	Mainframe	Laptop	Super	A
6	_____ layout view helps in understanding the position of the text matter on the page	update	print	insert	delete	B
7	_____ can be used to set margins and indents in Document	Ruler	Status area	status bar	tool bar	A
8	_____ option of table is used to arrange data in ascending order.	sort	merge	add	None of these	A
9	_____ group of insert ribbon you can create Smart Art Graphics.	Illustrations	Pages	Link	Table	A
10	_____ Command is used to see two different parts of same document on screen.	Home Tab - Print Layout	View Tab - Window Group - split	Home Tab - Paragraph Group	Insert Tab - Quick Parts	B
11	Cell is the intersection of _____	two cells	workbook	worksheet	row and column	D
12	Cell Pointer is the _____ Border around the Active Cell.	Thin	Thick	Long	Outside	B
13	Cell value typed in selected cell displayed in _____	Status Bar	Formula Bar	Title Bar	None of these	B
14	Chart option is available in _____ in MS Excel 2019 .	Insert tab	Home tab	page layout tab	view tab	A

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
15	Chart Option is Available in _____ Menu	View	Insert	Data	Home	B
16	In a slide show using ESC we can _____	Enter a slide show	Exit from Slide Show	to go to next slide	None of These	B
17	In Insert=>Media option which of the following are present?	Only Audio	Only Video	Audio & Video	None of these	C
18	In Ms Powerpoint 2019 Drawing Group is under Home Tab.	TRUE	FALSE			A
19	In Ms Powerpoint 2019 under the Design tab : : :.. Option are available in Page setup group.	Thems	Page Orientation	Backgroup	None of these	B
20	One can insert charts in PowerPoint presentation.	true	false			A
21	_____ Is a gadget provided by Windows 10.	MS Word	MS Excel	MS PowerPoint	Calendar	D
22	_____ Is called as calculator of computer.	Microprocess or	RAM	ROM	ALU	D
23	_____ is NOT a valid measurement unit of computer memory	KB	MB	GB	VB	D
24	_____ Allows to create a webpage with interactive content.	Java	C	HTML	XML	C
25	_____ contains deleted E-Mail	Compose	Sent Mails	Spam	Trash	D